

Integrating Care Clinical Council

TERMS OF REFERENCE

1. Role and Purpose of Integrating Care Clinical Council

- 1.1. The Integrating Care Clinical Council (ICCC) is a Board Advisory Committee of Wentworth Healthcare Limited (WHL).
- 1.2. Advise Wentworth Healthcare on recommended strategies to improve the health and wellbeing for the people in our community for patients in the NBMPHN region in facilitating the provision of high quality, accessible and integrated primary healthcare.
- 1.3. To support the implementation of the Joint Board Priorities for integrating care within the NBM region.

2. The Integrating Care Clinical Council will:

- 2.1. Champion and advocate the principle of "patient-centred care" in implementing the Joint Board Priorities for integrating care across health sectors.
- 2.2. Be GP-led and ensure a multidisciplinary focus representative of key healthcare service providers in the region to enable greater integration of care.
- 2.3. Work in close partnership with the NBMLHD and the private health sector to reduce duplication of effort and resources and potentially avoidable hospital presentations and admissions.
- 2.4. Advise on the development of integrated pathways of care to enable patients to receive the right care in the right place at the right time.
- 2.5. Assist and support with the development and implementation of the WHL Strategic Plan.
- 2.6. Communicate important information and decision outcomes to and from local networks, including important information and decision outcomes from the Board.
- 2.7. Coordinate and collaborate with the other Board Advisory Committees to ensure that decisions, investments, and innovations are patient-centred, cost-effective, and locally relevant and are aligned to local care experiences and expectations.

3. Guiding Principles

The following guiding principles support the functioning of the Integrating Care Clinical Council through:

- a Commitment to the Strategic Vision of WHL
- being Culturally safe and sensitive to diversity and showing respectful cooperation between all members
- respectful use and acknowledgement of intellectual property developed via the Committee
- acknowledgement of Committee participant's time and different perspectives
- acknowledgement that timeframes set for feedback are sometimes outside the control of WHL and that matters may need to be progressed outside of scheduled meetings



- alignment to the values of WHL through courteous and respectful interaction.

Communications and Meeting Frequency	<p>Meetings will be held up to three times per year.</p> <p>Extraordinary meetings may be called up as required.</p> <p>Meetings will run for 1.5 hours.</p> <p>Meetings will be held via videoconference attendance with one meeting being face to face per year where practical.</p>
Quorum	<ul style="list-style-type: none"> • 50% plus one: • If a quorum is not met the continuation of the meeting will be decided at the Chair's discretion.
Reporting responsibility	<p>The ICCC is an Advisory Committee to the Board of WHL.</p> <p>The ICCC has an indirect relationship with the Joint Boards subcommittee for Integrating Care.</p>
TOR review	Biennially (every two years) from 2023 onwards
Membership	<p>The Integrating Care Clinical Council will comprise of up to 17 representatives as follows:</p> <ul style="list-style-type: none"> • Four GPs (one from each of the four LGAs in the Nepean Blue Mountains Region) • Two Allied Health Professional skill positions • One Practice Nurse skill position • One Community Pharmacist • One Consumer position • Four Specialist Clinician positions (NBMLHD) • Two Skills gap positions (e.g., public/population health, Aboriginal Health or University/research) • NBMPHN CEO or delegate (ex-officio) • WHL CEO (ex-officio) • Chairs of other Board Advisory Committees may attend meetings as Guests • WHL Board members may attend meetings as a Guest • The Chair shall be appointed by the Board of WHL and is preferred to be a GP. • Potential members will be assessed using the skills matrix.



Committee Member Obligations	<p>Each member is required to:</p> <ul style="list-style-type: none">• Actively contribute to all decision making.• Report on actions where required by the due date• Abide by the Terms of Reference of this Committee• Abide by the WHL Stakeholder Code of Conduct• Comply with the WHL Confidentiality requirements• Acknowledge the WHL Statement of Business Ethics• Abide by the Values of WHL (Respect, Ethical Practice, Continuous Improvement, Collaboration, Quality)• Declare any Conflicts of Interest as and when they occur, including participating in other consultation forums on work or topics related to information shared in this forum.
Remuneration	Remuneration is based on the WHL Policy “7.20. Healthcare Provider Representative and Advisor Remuneration Policy”.
Committee Operations and Administration	Shall be in accordance the WHL Committee Operations Manual, with secretariat services provided by the Stakeholder Governance and Relationships Team at Wentworth Healthcare.

APPROVED 29 March 2023